

**CONSTITUTION**  
**of the**  
**LOUISIANA PHOTOGRAPHIC SOCIETY**

**ARTICLE I: NAME**

The name of this organization will be the Louisiana Photographic Society (LPS).

**ARTICLE II: PURPOSES**

SECTION 1: The general purposes of this organization shall be to promote learning about photography, provide a forum for the discussion of photographic concepts and exhibition of photographs.

SECTION 2: The specific purposes shall be to provide members opportunities to develop their photographic skills, learn from others, view the work of others, and provide a forum for speakers who are knowledgeable in the field of photography.

SECTION 3: Achievement of these purposes shall be provided as may be practicable through workshops, field trips, educational classes, club exhibits and competitions, evaluation of work, lectures, and presentations.

**ARTICLE III: MEMBERSHIP**

SECTION 1: Membership is open to any person interested in photography.

SECTION 2: Dues are to be set by a majority vote of the membership present at a previously announced meeting.

**ARTICLE IV: OFFICERS**

SECTION 1: All officers serve a period of one (1) year beginning at the first meeting in January.

SECTION 2: Officers are to be elected at the November meeting of the organization.

SECTION 3: Officers are elected by a majority of the members attending the November meeting.

SECTION 4: Titles and Duties

**President:** The President shall decide on the agenda for all meetings, conduct all meetings, coordinate special events, arrange meeting programs, appoint committees and chairpersons as necessary, and serve as an ad hoc member of all committees.

**Vice President:** The Vice President shall assist the President as the President requests and conduct meetings in the absence of the President. The normal term of office is one year, after which the Vice President will move to the office of President.

**Secretary:** The Secretary is responsible for recording the minutes of the Executive Board meetings and any other minutes designated by the President. The minutes and a current copy of the Constitution are to be kept on file. The official correspondence of LPS is the responsibility of the Secretary. The Secretary shall promote the meetings by advertising the meetings, and any additional activities indicated by the President, in the newspaper and any other appropriate venues. At the completion of the term of office, the records are to be given to the incoming Secretary.

**Newsletter Editor:** The Newsletter Editor shall prepare the monthly newsletter and distribute it in a timely manner via e-mail and/or standard mail.

**Treasurer:** The Treasurer shall maintain checkbooks, distribute funds, collect dues, keep financial records, issue financial reports as requested, make deposits, write checks, maintain membership roster, provide roster to appropriate club

members and check mailbox regularly. The Treasurer shall give a financial report to the membership annually at the November meeting.

#### ARTICLE V: EXECUTIVE BOARD

SECTION 1: The Executive Board shall consist of the current officers and the past year's President.

SECTION 2: The President may authorize disbursement of normal expenditures for amounts up to \$100.00. The Board must approve amounts above \$100.00.

SECTION 3: The President shall have the power to appoint any committees and chairpersons deemed necessary.

#### ARTICLE VI: MEETINGS

SECTION 1: General membership meetings shall be held monthly, time and place to be recommended by the Board, and approved by a voting quorum of the membership.

SECTION 2: For pre-announced meetings, a voting quorum requirement shall be attendance by 20% of paid members.

SECTION 3: Quorum requirement for Executive Board meeting shall be (3) members.

SECTION 4: Changes of time or location for the meeting shall be announced in the monthly newsletter and/or via email and/or announced at a monthly meeting.

SECTION 5: Executive Board will meet monthly.

#### ARTICLE VII: PARLIAMENTARY AUTHORITY

The parliamentary authority for all meetings shall be Robert's Rules of Order, Revised.

#### ARTICLE VIII: AMENDMENTS

Amendments may be made to this Constitution by addressing the following conditions:

1. The meeting must be pre-announced for the stated purpose of amending the Constitution.
2. There must be a majority vote of those attending the meeting.

Revised: September 2003